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Job Posting

Position: Summer Instructor (2 positions available)
Location: Calgary, Alberta
Application Closing: 5pm February 15, 2019
Start Date: May 1, 2019
End Date: August 23, 2019

Overview

The CRC is a successful rowing club that provides a community environment to foster a passion for the sport of rowing and support athlete development. Founded in 1966 on the shores of the Glenmore Reservoir, the CRC provides year-round competitive and recreational rowing programs for all skill levels. Athletes from the CRC compete successfully at local, national and world levels. The CRC takes equal pride in developing both high-level athletes as well as giving hundreds of people the chance to experience the joy of rowing.

About this position

The Calgary Rowing Club (CRC) is seeking two qualified Summer Instructors who shall be responsible for coaching and educating Learn to Row and Youth Camp participants in the basics of rowing. Summer Instructors provide an enjoyable experience that will encourage participants to become further involved with the Calgary Rowing Club. The goal of a Summer Instructor is to create a fun atmosphere for participants through confident instruction, enthusiasm and safety. His/her interaction with summer program participants and/or parents will be central to the impressions of the CRC and the sport of rowing formed by newcomers. Additionally, the Summer Instructor is a role model for new comers, as well as experienced athletes, and his/her ability to handle stressful situations in a mature manner along with strong conflict resolution skills are paramount in ensuring that everyone at the CRC has a fun and successful summer. The Summer Instructor will work collaboratively with a team of summer staff to provide quality

programs at the CRC between May and August. The Summer Instructor reports directly to the Club Manager.

Responsibilities and Duties

- Coach/instruct the weekday AM and PM Learn-to-Row and Summer camp programs
    - Provide a high-quality learning experience to program participants
    - Ensure athlete's safety by following all CRC safety procedures
    - Respond to participant concerns
- Assist with and instruct high-school, private and corporate LTR programs
- Assist program coaches with their respective regular programs during work hours as needed
- Assist Club Manager with regatta planning and set up
- Assist with welcoming new members to the Club. Help new members find their way around the club
- Assist Club Manager with coordination of Club-wide events including the AB Open, Novice regatta among others
- Assist with regatta preparations (packing for trailer loading, etc.)
- Assist Club Manager with maintaining the club's social media including CRC website, Facebook, Instagram (if applicable)
- Assist Club Manager with executing the Youth Camp and LTR media campaign
- Assist with day-to-day management of boathouse activities (membership demands, program demands, keeping boathouse tidy, etc.)
- Assist with Boat repairs and club clean-up as required
- Other duties as assigned by the Club Manager

Training

- Staff will receive training at the beginning of the work term regarding:
    - Learn To Row and Youth Camp coaching (RCA LTR Coach)
    - Safe operation of safety boats
    - Safety procedures at the CRC
    - Safe handling of materials used for boat repair (PPE provided)
    - Rigging training

Nature of the Position

This is an hourly position that requires 40h of work per week. The schedule for the month will be discussed at the beginning of every month. Usually, the staff member will work from 10:00am – 8:00pm from Monday to Thursday for two weeks. The staff member will work from 10:00am –6:30 pm from Monday to Thursday and Friday or Saturday from 8am – 2pm for the next two weeks. Staff will be working outside in cold and hot weather conditions for prolonged periods of time.

Qualifications

- Knowledge of the sport of rowing
- Ability to coach sweep and scull rowing
- Coaching experience preferred
- CPR-C and AED certification
- Pleasure Craft License
- Successful completion of a Criminal Background Check with Vulnerable Sector Search

If you feel you will be an ideal candidate, please forward your resume and cover letting titled "First Name.Last Name – Summer Instructor" stating your experience to: office@calgaryrowing.com prior to Feb 15, 2019.

This position is part of the Canada Summer Jobs program. Please note that the position relies on funding from Canada Summer Jobs